

## OVERNIGHT SPONSORED RETREATS PAYMENT AND REFUND POLICY

**PLEASE READ CAREFULLY  
BEFORE REGISTERING FOR A RETREAT**

### **PAYMENT**

Full payment is due upon registration. Mercy Center accepts payment by MasterCard and Visa for US and Canada residents, through our secure transaction site. Your credit card data is not stored.

### **CANCELLATION**

If you need to cancel your registration, please provide as much advance notice as possible so that we can offer your place to another retreatant.

### **REFUND**

If a request for cancellation is received three (3) or more days prior to the start date of a Mercy Center retreat, a refund of the registration payment will be issued less a \$50 administrative fee.

If a request for cancellation is received less than three (3) days prior to the start date of a Mercy Center retreat, 50% of the registration payment will be refunded.

No refund will be given if a retreatant leaves early or arrives late during a retreat.

No refund will be issued if cancellation is received on the day of the retreat.

Out of consideration for those on the waiting list, please make a commitment to attend the entire retreat.

### **CONTACT**

If you have any questions, or if you would like further assistance in registering for Mercy Center's programs or retreats, please contact us at (650) 340-7474.