



ART & PRACTICE OF SPIRITUAL DIRECTION
Program Payment and Refund Policy
Terms and Conditions for Years One and Two

PAYMENT TERMS AND AMOUNTS

Application Fee

The Application Fee is a separate charge from the Program Fee and in all cases is *nonrefundable*. The Application Fee is only charged for Art & Practice Year One.

Program Fee

Each year, the Program Fee for that year must be paid in its entirety either in one single payment or in two installments.

The Program Fee for 2018-2019 (year one) is \$2,700.

The Program Fee for 2019-2020 (year two) is \$2,800.

WITHDRAWAL AND REFUND CONDITIONS

Withdrawal *in writing* prior to start of program:

Refund: The amount of the Program Fee you have paid will be refunded in full.

Withdrawal *in writing* prior to November 1:

Refund: Participant is financially responsible for \$675 (25% of Program Fee).
If you have paid *more* than that amount, Mercy Center will refund the difference.

Withdrawal *in writing* November 1 to January 31:

Refund: Participant is financially responsible for \$1,350 (50% of Program Fee).
If you have paid *more* than that amount, Mercy Center will refund the difference.

Withdrawal *in writing* after February 1:

No Refund: Participant is financially responsible for the entire cost of the program. No refund will be issued.